

NSW Scouts Adventurous Activities

Scoutskills Prior Achievement Recognition & Approver Observation Capture Sheet

Trained Participant Core

Many Venturers, Rovers and Leaders will have obtained the skills necessary to gain recognition through achievement in either the Youth Program, previous iterations of the Scoutskills framework, or through participation in activities in their group. This capture sheet provides an avenue to request recognition of those achievements.

Scoutskills for Trained Participant Core Units is approved by a NSW Adventurous Activity Guide or a Leader who holds both a Wood Badge and the Trained Participant Core Units.

Scoutskills may provide evidence toward external qualifications but may not provide all the required evidence. Scoutskills assessment criteria are derived from, and informed by, Units of Competency.

The Scoutskills Sessions, which make up the Trained Participant Core are outlined in the following table based on the Version 11.1 of the NAAF Appendix 3 “Pathway Groupings for Adventurous Activities” dated November 2022 available [here](#).

In NSW, the Session: “Select, set up and operate a temporary or overnight site” is also required as is a Provide 1st aid certificate (or higher).

Scoutskill Qualification	Unit	Session Name
Core Trained Participant		
	HLTWH001	Participate in workplace health and safety
	SISXIND002	Maintain sport, fitness and recreation industry knowledge
	SISOFLD001	Assist in conducting recreation sessions
	SISOFLD002	Minimise environmental impact
	SISOFLD003	Select, set up and operate a temporary or overnight site

Practical and Knowledge

Work with a Guide or a leader holding a Wood Badge plus Trained Participant Core to document your knowledge and experience. Mandatory elements:

Session: Participate in Workplace Health and Safety			
Element	Not Observed	Not Yet Competent	Competent
I can follow procedures and controls on an activity and report hazards. I understand the typical hazards of activities.			
I understand the basis of Scout's WHS policy in legislation and my responsibilities toward duty of care to others.			
I understand the emergency equipment and PPE required for various Adventurous Activities.			
Describe a situation where you actively contributed to a WHS discussion or inspection of a hall, workplace or location. (For example, completion of an annual hall inspection or any activity risk briefing). Include who was part of the discussion and what concerns were raised.			
Please attach a copy of an activity risk assessment that you have completed or helped to complete			
Name of attachment			

Session: Maintain sport, fitness and recreation industry knowledge			
Element	Not Observed	Not Yet Competent	Competent
I can outline sources of information on Adventurous Activities.			
I can explain how Scouts NSW AA is structured and the available roles and opportunities.			
List 4 training-related activities you participated in to update current knowledge or gain new knowledge. e.g. attending adventurous activities training courses or meaningful discussions with experienced industry personnel (for example, a Guide). Please note that 1st Aid courses other than SISOFD004 (Provide 1st aid in remote locations) are not suitable.			
1			
2			
3			
4			
Outline 3 improvements to practices that you learned from participating in the above training opportunities.			
1			
2			
3			

Session: Assist in conducting recreation sessions			
Element	Not Observed	Not Yet Competent	Competent
I can explain an Activity Plan and Risk Assessment for an activity I've been on, outlining my role in safety and emergencies and the hazards and risks expected.			
I understand different motivations for participating in Adventurous Activities.			
I know my role and the roles of others in activities, including Guides.			
I can outline the appropriate clothing, footwear and other equipment for an activity and how age, size, experience and physical capability impact choice.			
I can discuss appropriate communication on an activity and ways to brief participants, encourage, provide feedback and address rule breaches.			
Outline the details of 3 activity sessions for which you have assisted with the planning, delivery and debriefing and what your role was in these sessions.			
1			
2			
3			
List 3 situations where participants were not acting in accordance with activity rules or safety procedures. Describe how you responded to each situation.			
1			
2			
3			
Describe 3 situations where equipment became or was faulty during the delivery of activity sessions and how you responded			
1			
2			
3			

Session: Minimise environmental impact			
Element	Not Observed	Not Yet Competent	Competent
I can source information about an activity's environment, cultural and heritage aspects and brief others.			
Outline the seven 'leave no trace' principles.			
1			
2			
3			
4			
5			
6			
7			
List two activities that you have participated in. For each activity, outline the potential environmental damage caused by the activity.			
Activity 1			
Activity 2			
Briefly explain 3 situations where you have promoted practices that minimise the impact on the environment from participants.			
1			
2			
3			

Session: Select, set up and operate a temporary or overnight site			
Element	Not Observed	Not Yet Competent	Competent
I can plan meals that meet one activity's daily fluid, energy and nutritional requirements.			
I can explain various factors that determine the choice of meal and camping sites.			
I can outline the hazards possible when choosing sites.			
I can outline the environmental protection practices specific to camping.			
I can describe shelter and other equipment features in different conditions.			
I know the principles of selecting food, including nutrition balance, methods of cooking, and food storage.			
I can describe safe manual handling practices.			
I know the importance of loading equipment and supplies for access and weight distribution.			
Describe 2 occasions on which you have selected, set up and operated a temporary rest and meal stop. Please include how you managed site safety for participants and ensured that safe food handling practices were followed.			
1			
2			
Briefly explain 1 occasion where you have helped select, set up and operate an overnight campsite at a location which may not have had permanent facilities.			
1			

Note: Online Training may be used to demonstrate Knowledge elements. Certificates of completion may accompany the submission. Completion of these online modules addresses knowledge requirements for Trained Participant Core:

- WHS for Scouting SP WHS
- Work Skills for Recreation AA WORK REC
- Assisting in Conducting Outdoor Recreation Sessions AA ASSIST
- Follow Environmental Impact Practices AA ENVIRO
- Camping Skills SA SITE

Guide or Woodbadge Leader Observation

The Guide or Woodbadge Leader should capture practical skills and knowledge observations when required or observe the applicant on an activity. Include details of the activity, conditions and the applicant's role. The Guide or Woodbadge Leader may include video, photos, and documents necessary to show evidence.

Guide Observations

Declaration: As an Appointed NSW Adventurous Activity Guide or a Leader who holds a Wood Badge and the Trained Participant Core Units, I certify that I have:

- Verified that the applicant has completed the listed on demand training modules
- Discussed the applicant's experience with them and determined that the individual is competent in all required Practical and Knowledge elements
- I have determined that the applicant has sound risk management, decision-making, and team leadership skills sufficient to run Group activities
- I have verified that the applicant holds a current 1st Aid Certificate (HLTAID003, HLTAID011 or higher)

The Participant may be awarded the following Sessions of Trained Participant Core:

- Participate in workplace health and safety*
- Maintain sport, fitness and recreation industry knowledge*
- Assist in conducting recreation sessions*
- Minimise environmental impact*
- Select, set up and operate a temporary or overnight site*

Guide / Leader Name	Scout Number	Signature	Date

Applicant Name	Scout Number	Signature	Date

Note: * strike out if not applicable.